

Procedures relating to Financial Disclosure for Grants funded by the United States Public Health Services (USPHS)

- 1) The Director of Research Support Services is the designated official to solicit and review disclosure statements from each Investigator planning to participate in, or participating in, USPHS research.
- 2) UCC Research Support Services will inform each Investigator (planning to take part, or taking part in a USPHS grant) of the relevant Financial Conflict of Interest (FCOI) regulations.
- 3) UCC Research Support Services will require that each Investigator complete FCOI training (<http://grants.nih.gov/grants/policy/coi/tutorial2011/fcoi.htm>) prior to engaging in research related to any NIH-funded project and at least every four years while engaging in USPHS research.
- 4) UCC Research Support Services will require that each Investigator submit an updated disclosure form (Form Dis-1) annually and prior to the start of funding.
- 5) UCC Research Support Services will manage FCOI that arises by submitting the **Detailed Financial Conflict of Interest Disclosure** (Form Dis-2) to the parent US institution (in the case of subcontracts) or to the funding body.