

Procedures for Extensions, Splitting and Deferring Examinations/Year of Study

Extensions

- If a student is unable to meet a deadline for Continuous Assessment, they should contact the academic department as soon as possible
- The Disability Support Service will no longer request extensions on behalf of students with disabilities

Splitting and Deferring Exams

- In exceptional circumstances, a student may submit an application to split examinations over the Summer and Autumn Examination Schedule or defer examinations/modules to the Summer Examination Schedule of the following academic year
- Student must submit Consultant's verification, advising of this option, on grounds of impact of disability before the end of November of academic year
- Student must meet with academic department to seek authorisation and then meet with their Disability Advisor who will process the request